

# HOMework POLICY



## Help for non-English speakers

If you need help to understand the information in this policy, please contact Gembrook Primary School Office.

Ph: 03 5968 1313

email: [gembrook.ps@education.vic.gov.au](mailto:gembrook.ps@education.vic.gov.au)

## PURPOSE

To outline to our school community, students, parents/carers and school staff, Gembrook Primary School's policy requirements and expectations relating to homework.

## SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Gembrook Primary School.

## RATIONALE

Gembrook Primary School has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering lifelong learning, self-discipline, organisational skills and study habits
- supporting learning partnerships with parents/carers.

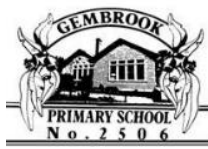
## DEFINITIONS

**Homework** is tasks to be carried out during non-school hours.

## POLICY

At Gembrook Primary School all homework will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.



- In grades prep – 4 students are generally not expected to complete more than 30 minutes homework per day and no homework tasks will be assigned over weekends or holidays.
- In grades 5 & 6 students are generally not expected to complete more than 45 minutes homework per day and no homework tasks will be assigned over weekends or holidays.

The types of homework that teachers at Gembrook Primary school may include are:

- daily reading
- practising spelling words
- completing consolidation exercises for mathematics
- completing science investigation exercises
- making or designing an artwork
- practising sports skills
- practising words/phrases learnt in a language other than English
- reading background material for a subject
- researching topics associated with set class work
- applying new skills to home context such as:
  - planning and cooking food, including following a recipe
  - helping to plan a day trip or holiday, including timings, directions and costs
  - growing plants
  - reviewing their favourite film or book
  - writing a diary entry
- engaging with parents in learning activities such as:
  - rehearsing a presentation with parent/carers, and seeking their feedback
  - interviewing a family member as part of a research project.
  - Additional learning grids can be accessed via Gembrook Primary School's website for community members wishing to access at home learning resources  
<https://www.gembrookps.vic.edu.au/wp/index.php/learning-at-home-resources/>

## SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students, and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at Gembrook Primary School** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and direct teacher and parents to the Homework Policy available via the Gembrook Primary School website  
<https://www.gembrookps.vic.edu.au/wp/index.php/policies/>

Responsibilities and expectations for **teachers at Gembrook Primary School** are to:

- set homework that is curriculum-aligned and appropriate to the student's learning needs
- assess homework and provide timely and practical feedback
- ensure the amount of homework set and the amount of time required to complete it supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- helps students to develop organisational and time management skills.



- offers opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities.

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework and recreational, family, and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in discussion, linking homework to:
  - previous experiences the child and/or parent/carer may have had
  - family culture(s), history(ies) and language(s)
  - relevant services, clubs, associations, and community.
- ensuring there is a quiet study area for their child to complete homework.

## SUPPORT FOR STUDENTS AND PARENTS/CARERS

Gembrook Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website
- Included in staff handbook/manual
- Discussed at parent information nights/sessions
- Discussed at student forums
- Hard copy available from school administration upon request

## RELATED POLICIES AND RESOURCES

- [Homework – Department Policy](#)

## POLICY REVIEW AND APPROVAL

Policy last reviewed	November 2022
Approved by	Principal



Next scheduled review date	November 2025
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